Receipt Voucher

Department: Voucher number:

Received from	Description	Account code	Amount
		Total	

Cash / Cheque number *(delete as appropriate)*

Received by: Date:

Received from: Date:

Receipt Voucher

Department: Voucher number:

Received from	Description	Account code	Amount
		Total	

Cash / Cheque number *(delete as appropriate)*

Received by: Date:

Received from: Date:

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